

Employee of the Year

This program is for all employees of the district who are not classroom teachers (classroom teachers can be nominated for Teacher of the Year).

- To be eligible employees must be regular employees of the district,
- Meet or exceed expectations on evaluations (to be determined by the supervisor).
- Candidates should demonstrate exemplary performance of activities that are above and beyond the scope of assigned duties.
- Nominations must include supporting narrative which focuses on accomplishments over the past year.
- Nominations without narrative will not be accepted.
- Nominations may come from any employee, parent, student, board or community member.
- Nomination form must be signed by the nominator and have 2 additional endorsements.

Areas to consider when making nominations:

- Supporting district practices, procedures, and policies
- Innovative and proactive leadership
- Extraordinary service to school and local community
- Building relationships/partnerships
- This is not a life-time service, or retirement award.

Nomination Narrative: (attach additional pages if needed)

Signature: _____

Date: _____

Endorsement: _____

Date: _____

Endorsement: _____

Date: _____