

Uinta County School District #6

Lyman, Wyoming



**Annual Calendar
and
School District
Report Card
August 2017**

Board of Trustees

Sherri Bluemel – Chairman
Spencer Eyre – Vice-Chairman
Nathan Heaton – Clerk
Jason Lamberti – Treasurer
Sue Dunn – Member

Telephone Numbers

District Office..... 786-4100 ext. 4101
High School..... 786-4100 ext. 5101
Intermediate School 786-4100 ext. 6101
Urie Elementary..... 786-4100 ext. 3101
Special Services..... 786-4100 ext. 4113
Maintenance 786-4100 ext. 4111
Technology Dept..... 786-4100 ext. 4114
Food Services..... 786-4100 ext. 4106
Bus Barn 786-4653
Aquatic Center 786-4100 ext. 5134

Mission:

Uinta County School District #6 is committed to maximum accomplishment through learning, flexibility, and acceptance.

Vision:

People achieve their highest potential fostered by an inviting environment.

The Uinta County School District #6 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding non-discrimination policies: Superintendent Gull: PO Box 1090 Lyman, WY 82937 (307) 786-4100

This booklet contains information about extra-curricular activities, food services, transportation, and the school calendar. **A current school calendar can be found at the school district web site** www.uinta6.k12.wy.us. We want to provide your student the very best education possible in a warm and inviting environment. We will work hard to accomplish this goal and to keep you informed and up to date on school schedules and activities.



Four Day School Week

Lyman School District has adopted a four day school week. Please keep this in mind when scheduling appointments, making vacation plans, etc. We truly appreciate efforts made in this regard.

School Starting and Ending Times

School	Starting Time	Ending Time
Urie Elementary	8:10 AM	3:30 PM
Lyman Intermediate	8:00 AM	3:50 PM
Lyman High School	8:00 AM	4:02 PM

If your telephone number has changed, please contact the District Office so that we have your current number @ 307-786-4100 for emergency situations.

Strategic Plan 2015-2020

Strategic Goal #1

By 2020 95% of students in UCSD #6 will achieve adequate individual growth in all curricular areas as demonstrated on multiple state, district, and classroom measures.

Strategies:

1. Engage in Professional Learning Communities that use student achievement and growth data to determine instructional decisions (become a high performing learning system).
2. Develop and implement an instructional program built on quality, standards-based instructional practices.
3. Identify assessments to use to measure student growth (formative, benchmark, summative).

Strategic Goal #2

By 2020 95% of students graduating from UCSD #6 will earn at least 1 credit of post-secondary training.

Strategies:

1. Continue to add dual/concurrent courses at LHS.
2. Create “pathways” for students at LHS.

Strategic Goal #3

By 2020 UCSD #6 will provide a safe and motivational learning environment as measured by stakeholder satisfaction surveys and school safety audits.

Strategies:

1. Implement strategies to become a TLIM Lighthouse School District.
2. Improve upon the safety of the physical plant.
3. Improve upon the mental and emotional safety of the school environment.

Title IX and other Discrimination/Harrassment Complaint Procedure

Any employee, student and/or the parents/guardian of any student or employee who believe they have been subject to discrimination or harassment on the basis of race, sex, marital status, sexual orientation, pregnancy, national origin, disability, criminal record, political activity, religion, or creed which in any way adversely affects their employment, access to, participation in, ability to benefit from, admissions, membership, or otherwise results in inequality in any school-sponsored organizations, clubs, facilities, activities, or programs, is encouraged to utilize the due process procedure set forth below as a mechanism to resolve his/her complaint.

CIVIL RIGHTS COMPLIANCE OFFICER: Uinta County School District No. 6 designates The Superintendent of Schools, whose address is 126 North Franklin, Lyman, WY 82937, phone 307-786-4100, as the District's Civil Rights Compliance Officer for all civil rights issues, inclusive of disability not covered by the Section 504 Due Process Procedures. The Superintendent shall also act as the Title IX Coordinator. The Civil Rights Compliance Officer shall have responsibility to coordinate efforts to comply with and carry out responsibilities under Title IX, Title VII, and all other civil rights and discrimination laws, both state and federal. The Compliance Officer shall have responsibility to investigate any complaint communicated to the Compliance Officer alleging noncompliance or alleging any actions that would be prohibited by Section 504 of the Rehabilitation Act, Title II of the Americans with Disabilities Act, all civil rights laws, including both state and federal laws, in any way governing discrimination and/or harassment based upon a protected class. The District may designate a different person to carry out the duties of the 504 Compliance Officer.

SECTION 504:

With regard to any complaint involving identification, evaluation, or placement involving Section 504, you are entitled to receive notice of your student and parental rights regarding Section 504. The hearing procedures relating to identification, evaluation and/or placement under Section 504 can be found in the procedures entitled 504 Due Process Procedures (ACE-R).

RECORDS:

With regard to any claim involving harassment or discrimination, you shall also be given the opportunity to examine all relevant records. Documents submitted or utilized in the grievance procedure shall be retained for not less than two (2) years.

NONRETALIATION:

No retaliation (reprisal) of any kind shall be taken against any person participating in this grievance procedure either as a complainant, respondent or witness.

Limitations:

Any student, parent or employee who believes the student or employee has been discriminated against or harassed based upon their protected classification, must initiate the complaint procedure at least at the principal level within sixty (60) calendar days after the student or employee knew or should have known of the act or condition on which the complaint is based, the complaint shall be considered as having been waived if the hearing process has not been initiated. In the case of a continuing discrimination or harassment, the complaint must be filed within sixty (60) calendar days of the last incident of harassment or discrimination.

PROCEDURES:

1. It is often possible to resolve complaints informally at the level at which the alleged discrimination occurred. Therefore, before a formal complaint is filed, the following informal procedure should be followed.
2. If a student feels he/she has been discriminated against or harassed or otherwise has a grievance pertaining to any state or federal nondiscrimination laws, the student and/or student's parents/guardian are encouraged to attempt to discuss the matter with the student's teacher in an effort to resolve the problem as expeditiously as possible. In some cases, such as allegations of sexual harassment by the teacher, discussing the complaint with the teacher who is alleged to have engaged in such

conduct may not be appropriate. In such cases, the student and/or the student's parents may discuss their complaint with the principal as described below.

3. If after discussion with the teacher the student or student's parents/guardian are not satisfied with the disposition of the matter, he/she shall have the right to present the matter and discuss it with the principal.
4. Similarly, if any other employee of the District feels that he/she has been discriminated against or harassed, the employee is similarly encouraged to present the matter to the principal and discuss it with the principal or, if an administrator other than the principal is his/her supervisor, then with the appropriate administrator. The administrator shall, within ten (10) school days, investigate the matter and provide a written decision regarding the complaint, and if the complaint is determined to be valid, a proposed resolution to the complaint.
5. If the aggrieved student or employee is not satisfied with the disposition of his/her grievance by the principal or if no decision has been rendered within ten (10) school days after presentation of the grievance in writing, he/she may file a formal written complaint with the Compliance Officer for Uinta County School District No. 6. At that stage the complainant will be required to elect to either proceed forward on an informal basis with the Compliance Officer conducting an impartial investigation and informal hearing or, alternatively, the complainant may request a formal hearing to be conducted before the Compliance Officer. If the Compliance Officer is alleged to not be impartial, the hearing shall be before the Uinta County School District #6 Board of Trustees; and if complainant asserts that neither is impartial, then the Superintendent shall appoint another person to act as the impartial hearing officer.

Informal Process:

If the Complainant elects to utilize an informal hearing process, complainant will be required to execute a written waiver of formal hearing. The informal hearing process will allow the complainant to submit to the hearing officer all documents and information supporting complainant's position and also provide the hearing officer with the names of all witnesses that would support complainant's position. A copy of all information provided to the hearing officer will also be provided to the party alleged to have engaged in the harassment or discrimination. The hearing officer shall, within fifteen (15) school days after receipt of the complaint, interview the complainant, the charged party, and any witnesses that either party believes have relevant information to the complaint or the defense thereof, as well as any other persons the hearing officer deems appropriate to interview. The hearing officer will give both the charging party and the responding party an opportunity to present their positions in the presence of each other and with the assistance of a representative, including legal counsel, as they deem appropriate. The oral presentation of the grievance shall occur not sooner than fifteen (15) school days or later than thirty (30) school days after the original complaint is filed. A formal written decision of the hearing officer will be provided to both parties together with a directive for resolving the matter if the complaint has been substantiated. The proposed resolution may include any disciplinary procedure against a student, up to and including expulsion, and may include any disciplinary procedure against a staff member, up to and including termination.

Formal Hearing Process:

If complainant requests a formal hearing, complainant will notify the District's Compliance Officer, who will conduct the hearing, unless alleged to not be impartial, in which case the hearing officer will be the Board of Trustees unless they are alleged not to be impartial, in which case the hearing officer will be selected as provided for above. The complaint shall specify the basis of the claim providing names, dates and locations, to the extent available. Complainant shall also provide the name of any person, including legal counsel, who will assist or represent complainant. Upon receipt of a complaint and a request for formal hearing, the hearing officer shall notify the party being charged with the harassment or discrimination and provide him/her with a copy of the written complaint filed by the complainant. Within ten (10) school days, a meeting will be

held between the complainant and/or his/her representatives and the individual against whom a claim of harassment or discrimination is asserted and/or his/her representatives for the purpose of selecting a hearing date. The hearing shall be held within thirty (30) school days from the date of that meeting. The parties shall also set a date to exchange documents, exhibits, and a list of proposed witnesses. The hearing shall be held and conducted generally in compliance with the Wyoming Administrative Procedures Act. The hearing shall be recorded in such a manner that it can be transcribed, if necessary.

The student, parent/guardian or employee asserting a charge of harassment or discrimination based upon protected classification shall be considered the petitioner and have the burden of proof. The charging party shall first present his/her evidence, after which the responding party shall present his/her evidence in defense thereof, after which the charging party may be permitted to reply. Both parties will have an opportunity to give an opening statement, to present evidence and call witnesses, cross-examine opposing witnesses, and thereafter present a closing statement. Each side may be requested, if represented by legal counsel, to present proposed findings of fact and conclusions of law. The hearing officer shall, within fifteen (15) school days following completion of the hearing, draft proposed findings of fact and conclusions of law rendering a decision on the claim, which findings and conclusions of law shall thereafter be delivered to both the charging party and the responding party. If the claim is substantiated, the conclusions shall include a recommended resolution to the complaint.

The Compliance/hearing Officer may at any time he/she deems it appropriate, engage the assistance of an attorney to assist in conducting the hearing.

Appeal:

Either the charging party or the respondent shall have the right to appeal the decision of the hearing officer to the Board of Trustees of Uinta County School District No. 6. Any person desiring to appeal the decision of the Compliance/hearing Officer shall file with the Board of Trustees a notice of intent to appeal within ten (10) school days after receipt of the findings of fact and conclusions of law. For the purpose of determining receipt, the parties will be deemed to have received the findings of fact

and conclusions of law two (2) days after they are placed in the mail to the address provided by the complainant or the responding party. A copy of the notice of appeal must be delivered to the Board of Trustees, the District's Compliance Officer, and the other party to the complaint. Thereafter, the party desiring an appeal shall file with the Board of Trustees within ten (10) school days, a written memorandum explaining the basis of the appeal and the reason the appealing party is asking the Board of Trustees to reverse the decision of the hearing officer. A copy of this memorandum shall be served upon the other party to the complaint, who shall then have ten (10) school days to file a response. The Board of Trustees of the School District shall within thirty (30) days after receipt of the final memorandum, meet to review the matter. At its sole discretion the Board of Trustees may request the parties to appear and present a verbal argument or, alternatively, may decide the matter on the basis of the evidence presented to the hearing officer, the findings of fact and conclusions of law rendered by the hearing officer, and the memoranda presented by the parties. At its option the Board may also request the hearing officer to explain any decisions rendered. The Board shall render a written decision on the appeal to all parties within twenty (20) school days after the meeting of the Board of Trustees at which the appeal is considered. The Board may authorize and direct the Chairman or Vice Chairman to sign off on the written decision decided upon by the Board of Trustees without the requirement of an additional meeting.

Appeal to District Court:

The decision of the hearing officer as reviewed by the Board of Trustees may be appealed to the appropriate District Court within and for the State of Wyoming as provided for the appeal of administrative decisions in the Wyoming Rules of Appellate Procedure.

Agency Contacts:

Persons with complaints involving harassment and/or discrimination may also contact the Wyoming Department of Education, Office for Civil Rights Coordinator, 2nd Floor, Hathaway Building, Cheyenne, WY 82002-0050 or 307-777-6198 or the Office for Civil Rights, Region VIII, U.S. Department of Education, Federal Building, Suite 310, 1244 Speer Blvd., Denver, CO 80204-3582 or 303-844-3417 or the Wyoming Department of Employment at 1510 E. Pershing Blvd., Room 150, Cheyenne, WY 82002, 307-777-7261.

Medication Policy

Students are not permitted to take medication during school hours unless it is administered by the school nurse, school secretary, principal, or designee. Medication administration during school hours is not legally required, and is considered an accommodation on the part of the school. “All medication” includes over-the-counter, prescription drugs, inhalers, and insulin. However, students are allowed to carry medications for life threatening conditions (asthma inhalers, epinephrine, insulin, etc.) with them, provided the school has a signed, parental and physician verification that the student is responsible for and capable of self-administration of such medication. Homeopathic/herbal remedies will not be administered by school personnel; however, parents/guardians may come to the school and administer them to their children. Administration of any medication during school hours requires a written administration of medication form, signed by the parent or guardian. A physician signature may be required for certain medications, at the discretion of the school nurse. This request to administer medication releases the district from the consequences of such medication. This policy covers all medication, including over-the-counter, prescription drugs, inhalers, and insulin. Analgesics, such as ibuprofen and acetaminophen may be given at the discretion of the school nurse, provided written authorization of the parent/guardian is on file. All medication must be provided by the parent, in a pharmacy-labeled or manufacturer’s original container. Medication shall be stored in a locked cabinet, and access shall be limited to school nurses, school secretaries, principals, or trained adult designees.



Goals and Activities to Improve Student Achievement

Urie Elementary

Our focus is to see growth in all academic areas for every child. There are in place multiple measures of student learning, including PAWS, MAP, AIMS, and classroom assessments.

As part of our strategic plan we will strive to provide learning environments in which each individual child has his or her needs met. We will provide flexible learning groups for language arts and math. Teachers will work collaboratively to see that students are mastering content standards and that they are learning.

Above all it is our focus and mission to provide an environment where every person is accepted and welcome. We believe that students, staff, and parents will reach their fullest potential when they participate in an inviting, supportive environment.

We welcome and encourage parents and other community members to participate in the educational process by volunteering in classrooms and school wide activities.

School pictures are scheduled as follows:

LHS & LIS – September 21st, 2017 - Retakes - November 7th, 2017

Urie – October 12th, 2017 – Retakes



Lyman Intermediate School

At LIS we are striving to develop and teach to high academic standards. Our English language arts, math and social studies standards are aligned to Wyoming content standards. The Wyoming Department of Education is in the process of developing and adopting science standards for the state.

This school year we are moving to quarters and semesters to be in sync with our other district schools.

Our schedule is built to provide students with opportunity to experience new content areas as well as have flexibility in student grouping. We are attempting to provide integrated learning environments for all students.

This year we have created new elective opportunities to allow students to gain experience in Science/Technology/Engineering/Math (STEM) areas. We also have a class coordinated through a local business to teach professional/creative writing. LIS is constantly searching for new challenges to prepare our students for high school and future vocations.

We continually strive to provide an inviting and motivational learning environment where all individuals feel welcome and can reach their potential. We invite and encourage parents and other community members to get involved in classrooms and school wide activities.

We will again provide parents and students with an Anti-Bullying contract to discuss and return to the school.

Parents are always welcome to come visit at the school and be a part of this great learning community.



Lyman High School

Lyman High School continues to expand the course offerings. This year we have added two new course offerings. Students will have the opportunity to complete a CDL course to secure a commercial drivers license. The other course is Introduction to Film Studies, where students will learn about the movie industry. We continue to offer courses to our students to receive college credit. In recent years we have had many students graduate with over 20 college credits.

We will be using an additional method to communicate with our students and parents this year. If we need to quickly get information out to our parents we will be using an app called Remind to send out text messages. If you haven't received information you can contact the high school. In addition, please visit our Facebook page at www.facebook.com/lymanhs/.

We strive to help our students be successful and prepare them for life after high school. Please don't hesitate to contact a teacher or building principal if we can further help your student.



This policy was implemented in the 2015-2016 school year

Drug/Alcohol Testing for Student Participants in School-Sponsored Activities

Definitions Drug: Controlled substances as defined by Wyoming Code Section 35-7-1002, except those possessed and/or pursuant to a valid prescription.

Participant: Students participating in interscholastic programs sponsored by the Wyoming High School Activities Association (WHSAA), including cheerleaders, drill team members, speech/debate team, managers, statisticians, or video personnel, and all other programs listed as activities in Uinta County School District #6

Sport Season: Fall, winter, and spring season begin on the first day of practice allowed by the WHSAA and end when the final game is played in that season, including all district and state tournaments.

Policy Statement: Uinta County School District #6 is conducting a mandatory drug-testing program for students in grades 7-12 who participate in extracurricular activities. Its purpose is threefold:

- 1) To provide for the health and safety of all participants.
- 2) To undermine the effects of peer pressure by providing a legitimate reason for participants to say "NO" to drugs.
- 3) To require participants who use drugs to take part in a drug and counseling treatment program.

Scope of Test: All participants will be subject to random drug testing. Participants suspected of using drugs are subject to non-random drug testing. Participant samples will not be screened for the presence of any substance other than an illegal drug or for the existence of any physical condition other than drug intoxication.

Policy Implications

- **First Positive Test:** Whenever a participant's test result indicates the presence of illegal drugs ("positive" test), the following will occur:
 1. A parent/guardian of the child will be notified.
 2. Upon parent(s)/guardian(s) request, the sample will be submitted to an independent lab for retesting at the parent(s)/guardian(s) expense.
 3. Following a non-challenged or confirmed positive test, the school will meet with the parent(s)/guardian(s). Participants shall be suspended for a minimum of five (5) weeks, up to the remainder of the activity season.
- **Second Positive Test:** When a participant produces a second positive test, the following will occur:
 1. The participant will be suspended from activities for the remainder of the school year.
 2. In order for the participant to be eligible to participate in activities for the next school year in which he/she wishes to participate, he/she must submit to weekly drug testing for six weeks at his/her expense and complete a drug assistance program with counseling at his/her own expense, if applicable. Also, the participant will be required to take a mandatory drug test prior to taking part in another activity.
- **Third Positive Test:** A participant who tests positive a third time will be suspended from taking part in activities for the remainder of his/her eligibility.
- **Obstruction of Test:** Any participant, who willfully provides a false urine sample, otherwise tampers with a urine sample, or undertakes any effort to obstruct or impair the accuracy of a drug test, shall likewise be prohibited from or suspended from participation in activities for the rest of that season.
- **Non-Punitive Nature of Policy:** No participant shall be penalized academically for testing positive for illegal drugs. The results of drug tests pursuant to this policy will not be documented in any participant's academic records.

Information regarding the results of drug tests will not be disclosed to any criminal or juvenile authority unless requested by valid and binding subpoena or other legal process, which the district will not solicit. In the event of service of any such subpoena or other legal process, the participant and his/her custodial parent(s)/guardian(s) will be notified at least 72 hours before response is made by the district.

- **Voluntary testing program:** To assist in the ultimate goal of drug free schools and drug free students the district will provide drug testing to any participant whose parent(s)/guardian(s) request that testing be done. The nature of the testing is a routine sample with immediate, on-site results. The testing is provided at no cost to parent(s)/guardian(s) and is absolutely confidential in nature with only the parent(s)/guardian(s), participant, and tester knowing the results. There are no legal or criminal actions taken, and no academic discipline from the district will result from the testing. There will be no records kept. This service is offered solely for the information of the parent(s)/guardian(s), and the outcomes of the results and information that the service provides is ultimately a parent(s)/guardian(s) decision except as otherwise outlined in this policy.



Extra-Curricular Activities

Studies show that one of the best indicators of future success is involvement in extra-curricular activities while in school.

Each school within the district encourages students to find something they enjoy and become involved in activities at school. Most students are involved in at least one activity each year, and many students participate in several activities.

The district offers a wide variety of activities at both the High School and Intermediate School. Encourage your child to choose something they like and get involved. They will love it!

High School

Basketball	Drama	Jazz Band	Golf
Cheerleading	Swimming	FCCLA	Football
Cross-Country	Skills USA	Wrestling	Volleyball
Swing Choir	Track	FFA	

Intermediate School

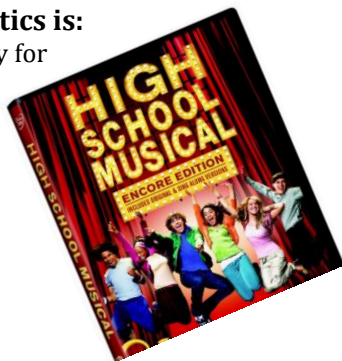
Basketball	Football	Swimming	Track
Cross-Country	Volleyball	Wrestling	Spelling Bee
Academic Bowl	Missoula Children's Theatre		

Activities

A \$20 fee (\$100 maximum per family) will be charged for each activity. If you are unable to pay the fee, please contact the Activities Director (Jason Hansen) at Lyman High School. On teams where there are tryouts, the participation fee will not be due until the final selection is made.

The purpose of high school activities and athletics is:

1. To provide growth and development opportunity for each student.
2. To teach character, honesty, and integrity.
3. To provide opportunity for young people to recognize their talents and develop them through commitment and hard work.
4. To develop cooperation and teamwork.
5. To teach good sportsmanship.
6. To strive always for performing excellence.



Activity Eligibility Policy – Grades 6 - 12

In addition to the Wyoming High School Activities Association student eligibility policies (section 6.2), the following academic and behavior standards will be required of students participating in activities in Uinta County School District #6:

Weekly and Quarterly eligibility will be required of all extra-curricular and co-curricular activity (out of town events) participants. Students not meeting eligibility requirements will be ineligible for non-graded class activities and extra-curricular events. If there are questions about eligibility, students, parents, teachers, coaches/sponsors/advisors or administrators will have the opportunity to meet with the eligibility appeals committee to express their concerns.

Purpose:

- To promote educational excellence through activities.
- To encourage activities participants to make a strong commitment to academics and activities.
- To promote self-discipline and high academic standards.
- To encourage a strong attendance and participation pattern for life long success.

Weekly Eligibility:

1. You must be passing (current grade of 60% or higher) in all subjects or the equivalent of by Thursday at the end of the regular school day. Both credit and non-credit courses will count towards your weekly eligibility. Students and Coaches/sponsors/advisors will receive their first warning on Monday at the end of the school day.
2. If you fail to meet this requirement, you will lose your ability to participate in non-graded class activities and extra-curricular events immediately through the following Thursday.
3. Students will be required to practice during the ineligibility period unless receiving school requested after school academic assistance. Students may be required to attend academic support sessions and practice, if time permits.
4. No student shall be allowed to travel with the team or group during the ineligible period.

5. Parents, Coaches/sponsors/advisors, Principal, and Counselors will be notified immediately of ineligibility by the Athletic Office.
6. Students cannot regain eligibility during ineligible period. No late work, missing assignments, or make-up tests will regain eligibility during the ineligible period.
7. Individuals can appeal their eligibility in extreme cases only by written request with the Activities Director, School Principal, or Academic Counselor. Deliver your request to the principal's secretary in the appropriate building.
8. A student must be on both the Monday and Thursday list in the same course to be deemed academically ineligible.

Mid-Term Eligibility: High School Only

1. You must have passed (70% cumulative grade) 6 of 8 courses or 75% of scheduled courses.
2. You must have a minimum of a 2.0 G.P.A. for all credit courses for the quarter.
3. An Incomplete is a failure.
4. If a student fails to meet these requirements, he/she will lose eligibility for four weeks. If after midterm grades are posted a student meets the academic eligibility requirements in parts 1 and 2 of this section he/she shall be eligible to participate in extra-curricular activities.
5. Summer school can be used for mid-term eligibility recovery.
6. Students must be making progress towards a high school diploma (on track for graduation) by taking courses in the core academic areas in every school year.
7. Any Home School or Virtual School student will be required to meet the same standards as U.C.S.D. #6 students.

Home School Eligibility

Affiliate home school students may establish academic eligibility by:

1. Verification of acceptable academic progress ("passing five solid subjects") being submitted to the Lyman High School Activities office prior to the end of school each Thursday.

COACHES, SPONSORS, and ADVISORS are to encourage students to maintain high academic standards, which include good study habits, strong attendance patterns, completing and turning in quality work, and seeking teacher assistance when appropriate.

TEACHERS are expected to maintain current grades updated on a weekly basis and to communicate with students, parents, coaches/sponsors/advisors when poor academic progress is observed.

ADMINISTRATION are expected to create a list of students failing 1 or more classes on Monday at 3:00 p.m. and an ineligible list on Thursday at 11:00 a.m. for high school students. Middle schools will create a list of students failing 1 or more classes on Monday at 8:00 a.m. and an ineligible list on Thursday at 11:00 a.m.

In addition to the academic standards outlined in this policy students are expected to refrain from negative behavior. Any student found to be engaged in bullying, harassment, intimidation, or cyber-bullying shall immediately be deemed ineligible for at least one week from the time of the principal's completed investigation.

Students shall attend all classes on time each school day. If attendance (either absences or tardies) become a problem students may be deemed ineligible to participate in extra-curricular and co-curricular activities.

Furthermore, students shall, in accordance with policy JFCI, participate in voluntary random drug testing.

Adoption Date: 7/15/2015

Updated: March 16, 2016

July 19, 2017



PowerSchool Information

Student assignments, current grades, absences, etc. may be obtained by logging on to the school district web site at www.uinta6.k12.wy.us. Parents and students will be given specific information as to their access number.

Transportation

Uinta County School District #6 has a fleet of 17 buses to provide transportation to students. Routes and times are published in the *Bridger Valley Pioneer* each year prior to the beginning of school.

Drivers

Each driver receives training each year, has medical clearance, and is licensed by the state of Wyoming before driving with children on the bus. Buses on all routes are equipped with radios, which allow for immediate contact with help in case of an emergency.

Hazardous Areas

On busy roads we try not to have student cross the road at the bus stop. When it is necessary to cross the road the student should always stay on the side of the road where they live and allow the driver to cross them when it is safe to do so. The school district does not have personnel to supervise bus stops. Parents' presence at bus stops will keep most situations under control. If situations need attention, or you have concerns with a stop please call the **Transportation Director, Bruce Bluemel, at 786-4653.**

Adverse Weather Conditions

During blizzard conditions, children will be required to go to a safe "haven" or location. Drivers are instructed not to leave small children at bus stops where they may be in danger. Drivers are instructed to take the children back to their respective schools. Parents will be notified, and arrangements will be made for their pick-up or delivery.

If weather conditions are such that school is cancelled, a code red will be issued and you will be contacted by phone.

In addition, radio stations will be notified and will broadcast information about closing, or late start as early in the morning as possible: •KMER - 950 AM •KSIT - 104.5 FM •KQSW - 96.5 FM

Safety

The greatest safety measure that can be performed by parents is careful attention to buses with flashing red lights. Parents should not enter bus loading zones with their personal vehicles.

Video and Audio on the Bus

All buses are equipped with video and audio systems in the interior, and on the exterior of the bus. Recordings from these may be used by the district as evidence in disciplinary or legal actions.

Bus rules

The bus driver is in charge of the bus, and passengers are expected to obey him/her promptly and cheerfully. Bus transportation privileges can be taken away if serious and recurring problems develop during the year.

Z-Pass

All students and staff who ride any school bus in the District are required to use the Z-Pass system. Students riding the bus to and from school shall scan on and off the bus each time.

Students and staff who are riding the bus for extra-curricular activities shall scan on the bus prior to departure and scan off at the final destination. In preparing for the return trip students will be expected to again scan on prior to departure then scan off upon arrival in Lyman. Coaches or advisors shall keep a written record of students who are on the trip and who are getting on and off the bus at each stop.

Parents have the choice to “opt out” of the Z-Pass program for their students at any time. Staff members may also opt-out. A form will be available at student registration, on the district web page, and in each school office. Opt out forms must be signed and returned to the school office before a student or staff member will be excused from using the Z-Pass system. The opt out form must be completed annually for each student or staff member. Students and staff members who have opted out of Z-Pass will not be issued a Z-Pass card and will be required to sign on and off the bus each time those with Z-Pass log on and off. The only information required to sign on and off is first and last name and date.

If you have any questions please call Bruce Bluemel at the bus barn 307 786 4653.

Family Educational Rights and Privacy Act

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's educational record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under following conditions (34 CFR β 99.31).

Uinta County School District Number Six will release records under the following conditions:

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific state law.

Food Services Information

All schools are offered an A-line and a B-line choice each day.

A-line is the published menu.

B-line:

Grades K-5 are offered one choice
Grades 6-8 are offered two choices
Grades 9-12 are offered three choices



All lunches include the Health Bar where a variety of fruits and vegetables are offered daily.

Each lunch includes a choice of non-fat chocolate milk or 1% white milk, additional is available for milk \$.30 per carton.

Juice is available for students that have milk allergies with a current doctor's note. If a doctor's note is not received there will be a \$.40 charge per juice. The note may be given to the school secretary.

Breakfast Prices

Grades K - 4	\$1.50
Grades 5 - 8	\$1.50
Reduced price.....	\$0.30

Lunch Prices

Grades K - 5	\$2.00
Grades 6 - 8	\$2.25
Grades 9 - 12	\$2.50
Reduced price.....	\$0.30
Adults.....	\$3.00

Parents are encouraged to come and enjoy lunch at any of the cafeterias.


Lunch Payment Policy

Please make a deposit to your students lunch account at the time of registration.

Free and Reduced Lunch Applications are available at each school's office and at the District Office.

You must apply each year even though you have qualified the previous school year. To assure prompt processing of your application make sure the application is complete and accurate. We are not allowed to process incomplete applications.

If you have questions concerning deposits, lunch balances or Free & Reduced Lunch Applications please call **Natalee Gaylord at 786-4100 ext.4106.**



**Pay lunch balances online at:
<https://uinta6.revtrak.net/tek9.asp?>**

What is a Web Store?

The Web Store is a hosted online payment center, providing a convenient way for people to make online payments for various fees, goods, and services.

1. Do I need an account to use the Web Store?

You do not need an account to browse the Web Store. However, you do need an account to make payments using the Web Store. You can create an account at checkout.

2. What information do I need to provide to purchase online?

You will need to provide the following information to purchase online:

- A Discover, MasterCard, or Visa issued credit or debit card
- A valid email address
- A password, which you will create during your first purchase

3. Why do I need to enter an email address?

Your email address serves two purposes.

- After each completed Web Store purchase, a confirmation email is sent to the email address you provide.
- The email address you provide serves as your Web Store account login. With this Web Store account, you may view previous purchases, edit your Web Store account information, and receive a password reminder. To easily view your purchase history, we recommend you use the same email address for all purchases on the Web Store.

4. What is my password?

During your first online purchase, you will be prompted for your email address and a password. You can create any password of your own choosing; this password is not issued by your organization. Your password must contain at least one alphabet character and at least one digit, must not be less than eight characters, and must not contain any of the following characters: < (') >. We recommend you create a strong password that is unique to your Web Store account and not used elsewhere.

7. How do I change my email address or password?

Click the **My Account** link in the navigation column on the left side of the screen. Login with your "old" email address and password. Then, click the **Account Settings** button to edit your email address and/or password.

8. What if I forget my password?

If you forget your password, click the **Password Reminder** link in the navigation column on the left side of the screen. If the email address you enter is on file, we will automatically send a password reminder to you.

Using the Web Store

1. How do I make a payment or purchase items?

To make a payment or purchase items,

- Click a category button on the homepage or select a group from the "Browse" menu on the left side of the screen. Select the item you wish to purchase, enter any requested information, and click the **Buy Now** button.
- Click the **Go to Checkout** button to proceed to checkout or the **Continue Shopping** button to add additional items to your cart.
- At the checkout screen, if this is your first purchase in the Web Store, enter a valid email address and click the **Sign in** button. This email address will serve as your Web Store account login on subsequent visits. If you are a returning customer, enter the email address and password you established on your first visit and click the **Sign in** button.
- Complete billing and account information, if applicable.
- Verify information and click the **Complete Order** button. Your order will be processed, and you may then view and print your receipt, if desired.

2. How do I know my payment was processed?

The final step of your checkout process produces a printable receipt. In addition, a confirmation email is sent immediately to the email address you provided during checkout. If you do not receive the confirmation email, check your SPAM filter as it may have been filtered by your email client.

In addition, any time after you complete your purchase, you may click the My Account button from the menu on the left and login using the email address you provided. From there, you can check your purchase history to verify that your order was correctly placed.

3. Is the Web Store secure?

The Web Store is hosted by [RevTrak, Inc.](#), a leader in the credit card payment processing industry for K-12 school districts and city governments. RevTrak employs the most current security techniques to keep your payment information secure according to PCI Data Security Standards.

4. How do I reprint my receipt?

Click the **My Account** button from the menu on the left. Enter the email address and password you provided for the order you are attempting to access. Click the **View Past Orders** button. Then, open the desired order and print your receipt.

Credit/Debit Card Information

1. Does the system store my credit/debit card number?

No; for security reasons the system does not store your credit card number. The option to pay with a previously used card is made possible using securely encrypted tokens. The process of using secure tokens is an industry best practice in keeping with the stringent requirements of the Payment Card Industry Data Security Standard.

2. My credit/debit card was not accepted. What do I do?

We accept Visa, MasterCard, or Discover credit or debit cards. If your payment is not accepted, you will receive an error message after submitting your payment information. Verify the information you have entered for the card number, type, and expiration date, and attempt your payment again. If entering your information correctly did not resolve the error, and you do not understand the error message, call the assistance number on the back of your card.

*****Special note to Debit Card users:**

Many banks hold the amount you charge for each attempted payment, even if the debit card is declined. While the money will not be withdrawn from your account, a hold may prevent you from making other withdrawals for several days and may result in an overdraft.

Asbestos Update

Asbestos is an issue we have been dealing with for several years. The Asbestos Hazard Emergency Response Act of 1986 (referred to as AHERA), was enacted by congress. AHERA was enacted to determine the extent of, and to develop solutions for, any problems schools may have with asbestos.

Uinta County School District Number Six facilities have been inspected by a certified asbestos inspector, as required by AHERA. The inspector located, sampled, and rated conditions and hazards potential of materials in our facilities suspected of containing asbestos. The inspection and laboratory analysis records were used by our own AHERA certified staff.

An Asbestos Management Plan for each school or facility has been developed and is available for your inspection at the District Office during regular office hours. In addition, a copy of the Asbestos Management Plan is available for your review at each of our schools.

The district complies with or exceeds Federal and State Regulations regarding asbestos. The district will take whatever steps are necessary to insure that your children and our employees will have a healthy and safe environment in which to learn and work. In addition, three (3) year re-inspections have been performed on all sites since 1992.

Homeless Policy

The McKinney-Vento Education for Homeless Children and Youth Act ensures educational rights and protections for children and youth experiencing precarious housing situations. Any student who lacks fixed, regular, and adequate night time residence qualifies for homeless services, including access to all programs offered by the district, including free lunch. If you believe that your child qualifies as precariously housed please contact the Superintendent at the School District Office.

**DUE TO CHANGES ON THE ATHLETIC CALENDAR
PLEASE SEE IT ON OUR SCHOOL WEB PAGE @
www.uinta6.k12.wy.us**

2017 - 2018 (4 Day) Academic Calendar

July 2017							November 2017							March 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1				1	2	3	4					1	2	3
2	3	4	5	6	7	8	5	6	7	8	9	10	11	4	5	6	7	8	9	10
9	10	11	12	13	14	15	12	13	14	15	16	17	18	11	12	13	14	15	16	17
16	17	18	19	20	21	22	19	20	21	22	23	24	25	18	19	20	21	22	23	24
23	24	25	26	27	28	29	26	27	28	29	30			25	26	27	28	29	30	31
30	31																			

August 2017							December 2017							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30					
							31													

September 2017							January 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6			1	2	3	4	5
3	4	5	6	7	8	9	7	8	9	10	11	12	13	6	7	8	9	10	11	12
10	11	12	13	14	15	16	14	15	16	17	18	19	20	13	14	15	16	17	18	19
17	18	19	20	21	22	23	21	22	23	24	25	26	27	20	21	22	23	24	25	26
24	25	26	27	28	29	30	28	29	30	31				27	28	29	30	31		

October 2017							February 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7					1	2	3						1	2
8	9	10	11	12	13	14	4	5	6	7	8	9	10	3	4	5	6	7	8	9
15	16	17	18	19	20	21	11	12	13	14	15	16	17	10	11	12	13	14	15	16
22	23	24	25	26	27	28	18	19	20	21	22	23	24	17	18	19	20	21	22	23
29	30	31					25	26	27	28				24	25	26	27	28	29	30

Updated 08/07/2017

160 Days

	Admin Staff Returns		New Teacher training
	Teachers Return		Half Day - regardless of color
	First & Last Student Day		Thanksgiving Break
	Professional Day		Christmas Break
	Labor Day		Spring Break
	Parent/Teacher Conferences @ LIS		Memorial Day
	Parent/Teacher Conferences @ LHS & Urie		Summer School

Quarter 1 - Aug 23, 2017 - Oct 29, 2017 (37 Days)

Quarter 2 - Oct 30, 2017 - Jan 14, 2018 (36 Days)

Quarter 3 - Jan 15, 2018 - Mar 18, 2018 (36 Days)

Quarter 4 - Mar 19, 2018 - May 31, 2018 (33 Days)

Semester 1 - Aug 23, 2017 - Jan 14, 2018

Semester 2 - Jan 15, 2018 - May 31, 2018